

Dr. SABEHA MUFTI

India

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SUMMARY

A career oriented professional with five years of experience in teaching, training & research. With blend of experience in both teaching and corporate life, I want to contribute my HR skills and guide new generation in the path of their career which can help them to pursue their goals and contribute to society.

ACADEMIC DETAILS

- **Ph.D. in Human Resources**, titled “**A Study of Workplace Environment**” in **healthcare sector of Jammu and Kashmir**, Baba Ghulam Shah Badshah University, Rajouri (2021)
- **B.Ed. from University of Kashmir**, (2016)
- **Master of Business Administration** in Human Resources and Marketing – Lovely Professional University Punjab in (2011-2013)
- **Bachelor of Business Management** in Human Resources –IT, IMT Chandigarh in (2008-2011) **Gold Medalist**.

WORK EXPERIENCE

- Worked as Lecturer, School of Management Studies, **University of Kashmir, North campus**. Teaching subjects; Entrepreneurship, Business communication, Advertising and Brand management, Service Marketing, Human Resource Management & Sales management. (June 2023-Present)
- Worked as Lecturer, **Government Degree College**, Baramulla. Taught subjects like business economics, sales management, and organizational behavior. (Mar 2023-June 2023)
- Worked as Human Resources Manager, **Noora Hospital**. My role and responsibility included taking care of all HR related issues such as Grievance handling, Hospital policies, Pay roll system. (Jan 2016-Dec 2016)
- Worked as Human Resources Manager (Recruitment), **Pacific Asia Consulting Expertise**. I was responsible for hiring medical and para medical employees for various reputed private hospitals. I have taken care of the whole recruitment process from calling to providing the offer to employees. (Jan 2015-Dec 2015)
- Worked as **Personality Development Trainer**, Department of Training & Placement, Lovely Professional University. Trained students on modules like Body Language, Power point presentation, and Grooming & Etiquette. (July 2013- Dec 2014)

PUBLICATIONS

- **Mufti, S.,** Singh, Mufti, A., & Abdullah, P. (2022). Impact of Emotional Intelligence on Job Satisfaction: An Empirical Study on Healthcare Employees, *International Journal of Mechanical Engineering*, 7(2), 1432-36. ISSN: 0974-5823.
- **Mufti, S.,** Yadav, P., Mufti, A., & Qazi, A. (2021). Impact of Covid-19 on leadership styles. *PalArch's Journal of Archaeology of Egypt/Egyptology*, 18(4), 1-14. ISSN 1567-214X.
- Yadav, P., **Mufti, S.,** Mufti, A., & Qazi, A. (2021). Fundamental Interpersonal Relations Orientation—Behavior (FIRO-B) and the Scope of Employee's Development. *PalArch's Journal of Archaeology of Egypt/Egyptology*, 18(4), 1–14. ISSN 1567-214X.
- Abdullah, P., & **Mufti, S.** (2020). Job Satisfaction of Hospital Employees of J&K: A comparison of medical and paramedical staff. *Our Heritage Journal*, ISSN: 0474-9030, Vol-68- Issue-1-J
- Abdullah, P., & **Mufti, S.** (2019). Role of Healthcare Environments and Employee Perception: A study on J&K Hospitals. *Think India Journal*, ISSN: 0971-1260, Vol-22- Issue-14-D
- Abdullah, P., Mufti, A., **Mufti, S.,** & Jibrán, S (2019). The Impact of Mental Illness on Quality Life:

A Special Study on Effects of Schizophrenia on People and its Rehabilitation Strategy. *International Journal of Basic and Applied Biology*

- Qazi, A., Firdous, Q., Mufti, S., & Akram, S., (2021). Integration of human resource management and supply chain with special reference to total quality management. *Annals of R.S.C.B.*, ISSN: 1583-6258, vol.25, Issue 6, 2021, 1217-1225.
- **Mufti, S.**, Qazi, Firdous, Q., & Hussain, Z., (2021). Managing Multi-Generational Workforce by Leaders. *Annals of R.S.C.B.*, ISSN: 1583-6258, vol.25, Issue 6, 2021, 1206-1216.
- Qazi, F., Akram, S., Qazi, A., & **Mufti, S.**, (2021). Impact of Pradhan Mantri Jan Dhan Yojana on the socio-economic well-being of rural households in UT of Jammu and Kashmir. *Annals of R.S.C.B.*, ISSN: 1583-6258, vol.25, Issue 6, 2021, 1192-1205.
- Abdullah, P., & **Mufti, S** (2019). Study of Workplace Environment in Healthcare Sector of India, *JETIR International Journal* (ISSN: 2349-5162, Vol-6-Issue 5).
- Jibrán, S., **Mufti, S.**, & Mufti, A. (2018). Impact of horticulture towards economic development of Kashmir. *International Journal of Enhanced Research in Management & Computer Applications*, ISSN 2319-7471, Vol 7(3).
- Jibrán, S., Khandelwal, J., & Mufti, A, **Mufti, S.**, (2018). Crop insurance: A study on its awareness and perceptions. *Journal of Emerging Technologies and Innovative Research*, ISSN-2349-5162, 5(9).
- Jibrán, S., Khandelwal, J., Rajotia, K., Mufti, A., & **Mufti, S.** (2017). A study on impact of entrepreneurship development and economic growth in India. *International Journal of Creative Research Thoughts*, ISSN: 2320-2882, 5(4)

PAPER PRESENTATION

- Presented paper on “**The Future of Social Media, Online Streaming and Online Chat: An Overview**” at IIM Indore
- Presented Paper on “**Role of Healthcare Environments and Employee Perception**” in International Conference on Social Science, Humanities and Business Management (ICSSHBM).
- Presented Paper on “**Job Satisfaction of Hospital Employees of J&K**” in International Conference on Social Science, Humanities and Business Management (ICSSHBM).
- Presented Paper on “**Sustainable Development and Technological innovations**” at the International Conference at Islamic University of Science & Technology
- Presented Paper on “**India’s Drive for Cashless Economy**” at Baba Ghulam Shah Badshah University
- Presented Paper on “**Tourism and Sustainable Development**” at Baba Ghulam Shah Badshah University

PROJECTS COMPLETED

- Project Title: -**To study the significance of emotional intelligence and its impact on job satisfaction**, Lovely Professional University.
- Project Title: -**Catchment analysis for new store opening in Jalandhar**, (Projected funded by Lovely Professional University).
- Project Title: -**To Study Performance Appraisal System and Employee Satisfaction at Jammu & Kashmir bank**.
- Project Title: -**Absenteeism of employee of Aarti International Ltd**, Ludhiana .
- Project Title: -**Study of Human Resources Practices of Jammu & Kashmir bank**.

FDP / MOOC

- Completed **MOOC** on topic “**Human Resource Management**” from **SWAYAM**.
- Conducted Tech Talk on “**Multigenerational Workforce**”.
- Conducted Training on “**Startup**” for IE Cell.
- Delivered training on “**Personality Development**”, in JNU.
- Conducted Faculty Training on **IPR Rubric**.

- Participated in **4 Day FDP** on “**Empowering Faculty to Develop and Share Global Competency**”.
- Participated in **One Week FDP** on “**Transforming Education-The Google Classroom Way**”, Achi Institute.
- ▯ Participated in **National Level FDP** on “**New Challenges in Business Management**”.
- ▯ Attended a one-week faculty development program on “**Enhancing Teaching, Learning and Research Capabilities of Faculty**”.

HOBBIES

Writing Journal, Public Speaking, Volunteer work.

